Problem-solving verb title for your project

Proposing Team (Names, Department Affiliations)

The STEP 1 project proposals are limited to five pages (single-spaced, 11-12 pt. font excluding references, figures) and rough word counts for each required proposal element are indicated below. Proposals should be submitted online through the *Faculty Innovation Grants* web form

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Introduction (250 words max)

Brief introduction stating the problem, the proposed solution and a brief introduction to the targeted community and stakeholders.

Anticipated Results (250 words max)

Focus on the stakeholder needs and define with as much precision as possible the anticipated results and how these results address the problem. The results for the STEP 1 proposals should be well-defined, measurable, and realistic for the scope of STEP 1 funding and timeline.

Stakeholders (500 words max)

Define the community your proposed project addresses, its need(s) relative to your project, the evidence of those needs, and the demographics of your targeted community. Again, a community for the purposes of the FIG program is any group of persons from a classroom through a planet. If you can identify one or more commonalities that allow for a cohesive understanding of your targeted group and its needs, it's a community. Other stakeholders may be important here, as well.

Technology Solution (250 words max)

Your solution should demonstrate innovative use of existing or new technologies. Identify the technology element of your proposed innovation and explain its implementation in the context of your solution.

Project Plan (500 words max)

Provide a top-level plan for achieving the project results. If you are A STEP 1 proposal may simply result in a prototype, a pilot study, or a feasibility study. For STEP 1, you do not need to "solve" the problem but should demonstrate a path toward addressing the problem that might be more fully implemented in a STEP 2 award. The STEP 1 plans should be responsive to the timeline of the project, limited in scope to realistic accomplishments within the timeframe, and should provide a path toward more complete implementation in STEP 2.

Assessment (250 words max)

Your project should have a viable assessment component that will be reportable at project completion. For STEP 1 proposals, the assessment should focus on the specific and limited outcomes of this initial seed funding. Project viability, stakeholder survey data, prototype functionality, are all examples of possible STEP 1 assessment targets.

References

Include published literature as necessary to support claims, statements of fact, and supporting data.